## Professional Practice for Information Technology

*[Note referred to as Professional Practice 1 in section 4.3.1 Programme Structure]*

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| *SMS Code* | IN501001 | *Directed Learning hours* | 60 |
| *Level* | 5 | *Workplace or Practical Learning hours* | nil |
| *Credits* | 15 | *Self-Directed Learning hours* | 90 |
| Prerequisites | None | *Total Learning Hours* | 150 |
| *This course partially replaces IT101001*  *Name of other Programme: Bachelor of Information Technology (version 2)* | | | |

***Aims***

To introduce students to the fundamentals of professionalism in the Information Technology industry.

***Learning Outcomes***

At the successful completion of this course, students will be able to:

1. Use documentation and other sources to solve a specified problem using a basic IT tool.
2. Select appropriate IT tools and utilities for a specified scenario.
3. Communicate effectively with stakeholders using IT tools.
4. Write technical documents for the IT environment, following professional standards.
5. Demonstrate professional behaviour appropriate to an IT environment.

***Indicative Content***

* Communication and collaboration tools and conventions.
* Problem solving and creative thinking.
* Cultural and gender issues.
* Researching, planning and organising.
* Time management.
* Gaining leave approval for any absences.

***Assessment***

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| **Assessment Activity** | **Weighting** | **Learning Outcomes** |
| Professional Portfolio | 50% | 1, 2, 3, 4, 5 |
| Assignment | 25% | 1, 2, 3, 4 |
| Oral Presentation | 25% | 2, 3, 5 |

***Resources***